

Local Government North Yorkshire and York

**Meeting of
Local Government North Yorkshire and York
to be held on
Friday 28 June 2019 at
10.30am at the
City of York Council's West Offices, Station Rise, York, YO1 6GA
(George Hudson Board Room, 1st Floor)
(Location plan attached)**

AGENDA

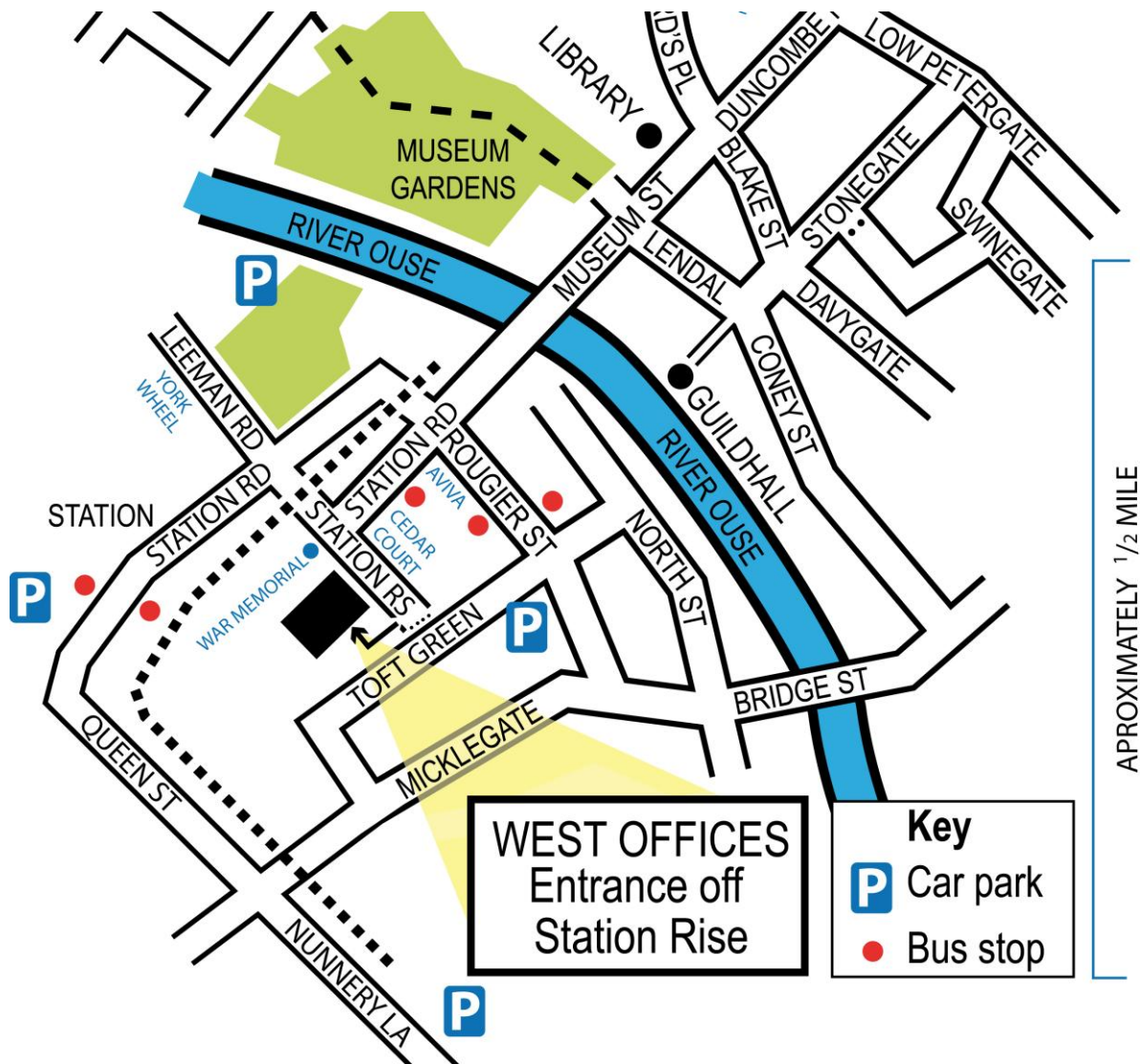
1. **LGNYY Membership 2019/20** – Report of the Honorary Secretary **(Pages 4 to 5)**
2. **Substitutions and Apologies for Absence**
3. **Appointment of a Chair and two Vice-Chairs to serve until the Annual Meeting of LGNYY to be held in 2020**

Note: For 2019/20, in accordance with rotation, the Leader of the City of York Council is due to be appointed Chair. The Leader of North Yorkshire County Council and a Leader of one of the District Councils are due to be appointed as Vice-Chairs.
4. **Any Declarations of Interest**
5. **Minutes of the Meeting held on 8 March 2019 and Matters Arising** **(Pages 6 to 7)**
6. **Recommendation to exclude the public** – That the public be excluded from the meeting during consideration of item 7 on the agenda on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 as amended by the Local Government (Access to information)(Variation) Order 2006
7. **Welcome to Yorkshire** – Briefing by Keith Stewart (Interim Chair, Welcome to Yorkshire) on the current situation at Welcome to Yorkshire
8. **Business Rates Pilot – North Yorkshire Considerations** - Report of Gary Fielding (Corporate Director – Strategic Resources, North Yorkshire County Council) **(Pages 8 to 26)**
9. **York, North Yorkshire and East Riding Local Enterprise Partnership Update** – Report of James Farrar (Chief Operating Officer of the York, North Yorkshire and East Riding Local Enterprise Partnership) **(Pages 27 to 29)**

10. **Resourcing of the North Yorkshire Police, Fire and Crime Panel** - Report of Councillor Carl Les (Chair of North Yorkshire Police, Fire and Crime Panel)
(Pages 30 to 35)
11. **General Updates** – Report of the Honorary Secretary
(Pages 36 to 39)
12. **Appointments to Outside Bodies** – Report of the Honorary Secretary
(Pages 40 to 45)
13. **Arrangements for Future Meetings:-**
 - Friday 18 October 2019 at 10.30am at Allerton Waste Recovery Park, Moor Lane (off A168), Knaresborough, HG5 0SD
 - Friday 6 December 2019 at 10.30am at Richmondshire District Council's Mercury House, Richmond, DL10 4JX
 - Friday 6 March 2020 at 10.30am, venue tba
 - Friday 3 July 2020 at 10.30am, venue tba
 - Friday 9 October 2020 at 10.30am, venue tba
 - Friday 4 December 2020 at 10.30am, venue tba
14. **Business for Next Meeting**
15. **Any other business**

Richard Flinton
Honorary Secretary
County Hall
Northallerton

19 June 2019



Local Government North Yorkshire and York

28 June 2019

**LGNYY Membership 2019/20 -
Report of the Honorary Secretary**

1. LGNYY's Constitution requires a statement to be submitted, to each Annual Meeting of LGNYY, setting out the names of representatives appointed for the succeeding year.
2. The statement of representatives appointed for 2019/20, as at 19 June 2019, is below:-

Constituent Authority	Representative
City of York Council	Member:- Councillor Keith Aspden Substitute:- Councillor Andy D'Agorne
Craven District Council	Member:- Councillor Richard Foster Substitute:- Councillor Simon Myers
Hambleton District Council	Member:- Councillor Mark Robson Substitute:- Councillor Peter Wilkinson
Harrogate Borough Council	Appointments due to be made on 20 June 2019. 2018/19 appointees were:- Member:- Councillor Richard Cooper Substitute:- Councillor Graham Swift
North York Moors National Park Authority	Appointments due to be made on 24 June 2019. 2018/19 appointees were:- Member:- Mr Jim Bailey Substitute:- Mr Malcolm Bowes
North Yorkshire County Council	Member:- County Councillor Carl Les Substitute:- Councillor Gareth Dadd
Richmondshire District Council	Member:- Councillor Angie Dale Substitute:- Councillor Helen Grant
Ryedale District Council	Member:- Councillor Keane Duncan Substitute:- Due to be appointed on 27 June 2019
Scarborough Borough Council	Member:- Councillor Steve Siddons Substitute:- None appointed.
Selby District Council	Member:- Councillor Mark Crane Substitute:- Councillor Richard Musgrave
Yorkshire Dales National Park Authority	Appointments due to be made on 25 June 2019. 2018/19 appointees were:- Member:- Mr Carl Lis OBE Substitute:- Jocelyn Manners-Armstrong

3. Paragraph 13.2 of LGNYY's Constitution states that the Chief Executive of each constituent Authority shall be entitled to attend, but not vote at, each meeting of the LGNYY, as may any other authorised officer from any constituent Authority.
4. The under-mentioned persons each have a standing invitation to attending LGNYY meetings:-
 - North Yorkshire Police and Crime Commissioner (*LGNYY Minute 142*).
 - East Riding of Yorkshire Council Leader (Councillor Richard Burton) and Chief Executive (Caroline Lacey) or their Substitutes (*LGNYY Minute 29*).

5. Recommendation

That the report be noted.

Richard Flinton
Honorary Secretary

County Hall
Northallerton

Author of report: Ruth Gladstone (Principal Democratic Services Officer, North Yorkshire County Council) (email: ruth.gladstone@northyorks.gov.uk)

LOCAL GOVERNMENT NORTH YORKSHIRE AND YORK

**Minutes of the Meeting held on Friday 8 March 2019 at 1.00 pm
at Cloth Hall Court, Leeds**

Present:-

<u>Authority</u>	<u>Member/Chief Executive</u>
City of York Council	Councillor Ian Gillies
Craven District Council	Councillor Richard Foster Paul Shevlin (Chief Executive)
Hambleton District Council	Councillor Mark Robson Dr Justin Ives (Chief Executive)
Harrogate Borough Council	Councillor Graham Swift (as Substitute for Councillor Richard Cooper) Wallace Sampson (Chief Executive)
North Yorkshire County Council	County Councillor Carl Les (in the Chair) Richard Flinton (Chief Executive and also LGNY Honorary Secretary)
Richmondshire District Council	Councillor Yvonne Peacock Callum McKeon (Corporate Director (Strategy and Regulatory) and Monitoring Officer) (as Substitute for Tony Clark (Chief Executive))
Ryedale District Council	Councillor Stephen Arnold (as Substitute for Councillor Luke Ives) Tony Galloway (Deputy Chief Executive) (as Substitute for Stacey Burlet (Chief Executive))
Scarborough Borough Council	Councillor Derek Bastiman Lisa Dixon (Director) (as Substitute for Jim Dillon (Chief Executive))
Selby District Council	Councillor Mark Crane Janet Waggott (Chief Executive)
Yorkshire Dales National Park Authority	Mr Carl Lis OBE

In Attendance:-

James Farrar (Chief Operating Officer, York, North Yorkshire and East Riding LEP) and Ruth Gladstone (LGNY Secretariat).

Apologies for Absence:-

Apologies for absence were received from Mary Weastell (City of York Council Chief Executive), David Butterworth (Yorkshire Dales National Park Chief Executive), Mr Jim Bailey and Andy Wilson (Chief Executive) (North York Moors National Park Authority), Julia Mulligan (North Yorkshire Police, Fire and Crime Commissioner) and Councillor Stephen Parnaby OBE and Caroline Lacey (Chief Executive) (East Riding of Yorkshire Chief Executive).

Copies of all documents considered are in the Minute Book

57. Exclusion of the Public and Press

Resolved -

That the public and press be excluded from the appendices to the report “LEP Merge Update” on the grounds that they involve the likely disclosure of exempt information as defined by paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information)(Variation) Order 2006.

58. LEP Merge Update

Considered -

The report of James Farrar (Chief Operating Officer, YNYER LEP) which advised of ongoing work to agree recommendations for submission to the Boards of the YNYER LEP and the LCR LEP concerning the setting up a new LEP.

James Farrar, in introducing the report, highlighted the areas on which the Transition Working Group was in agreement and those areas of difference. He advised that the aim was to agree recommendations for consideration by the Boards of both LEPs during May 2019.

Members discussed the report, and the appendices to the report, and expressed various views. They asked for political leaders to continue to be kept updated and also to be informed of any views expressed by the West Yorkshire Combined Authority.

Resolved –

That the ongoing work of both LEPs be supported.

RAG/JR

Local Government North Yorkshire and York**28 June 2019****Business Rates Pilot – North Yorkshire considerations****1.0 Background**

- 1.1 To update LGNYY on progress on the new North and West Yorkshire Business Rates Pilot and to also advise of residual issues from the North Yorkshire Business Rates Pool.

2.0 Progress

- 2.1 There is a scheduled meeting of the North and West Yorkshire Business Rates Pool on 27 June and a copy of the report is attached. This report sets out all of the key issues including governance, distribution of funding and suggestions for Leaders to consider supporting from the top slice.
- 2.2 Hopefully those in attendance at the meeting on the 27 June will be able to update LGNYY verbally on progress and any relevant matters.

3.0 Residual North Yorkshire Business Rates Pool Issues

- 3.1 The NY BR Pool has supported Welcome to Yorkshire for the last 3 years by using the top-slice of £250k to aid their financial recovery plan. The last year of this was 2018/19 although it is clear that financial issues remain – see the attached report. If the new N & WY BR Pilot supports the funding of Welcome to Yorkshire then it is likely that the NY Business Rates Pool will have a surplus of £250k in 2019/20 (derived from the position in 2018/19) which is available for economic priorities.
- 3.2 It should be noted that the surplus of £250k still requires clarification and is subject to decisions of the N & WY BR Pilot so no firm commitments should be made yet. It should also be noted that the surplus relates to the NY Business Rates Pool and the geography of the Pool in North Yorkshire excluding Harrogate and Selby Districts as they were not in this Pool.

4.0 Recommendations

- 4.1 That LGNYY note progress on the North and West Yorkshire Business Rates Pilot and consider any issues raised at the meeting on the 27 June and
- 4.2 Consider possible uses of the £250k top slice for the North Yorkshire Business Rates Pool arising from the outturn position in 2018/19.

Report prepared by –

Gary Fielding - Corporate Director, Strategic Director
North Yorkshire County Council
21 June 2019

Report to: NORTH AND WEST YORKSHIRE BUSINESS RATES JOINT COMMITTEE

Date: 27TH JUNE 2019

Subject: NORTH AND WEST YORKSHIRE BUSINESS RATES POOL FINANCIAL REPORT

SUMMARY

This report sets out:

- a) The context in which the North and West Yorkshire Business Rates Pool has been set up;
- b) The governance arrangements and agreement for the North and West Yorkshire Pool;
- c) The current position of the North and West Yorkshire Pool, including the estimated 2019/20 financial position and the latest income projections;
- d) The proposed spending commitments for 2019/20;
- e) Further potential commitments for 2019/20;
- f) The proposed approvals required for funding provided by the Pool, including the proposed Accountability Framework for funding applications.

1. Introduction

- 1.1. As a precursor to the introduction of 75% business rates retention nationally in 2020/21, the Government released its business rate pilot prospectus for 2019/20 on 24th July 2018 inviting authorities to submit applications to pilot 75% business rates retention. It was also announced that the 2018/19 pilots would not continue to pilot 100% retention but that they could participate in this bidding process. 2017/18 devolution pilots will continue to pilot 100% business rates retention and the Greater London pilot will continue but this was reduced to 75% for 2019/20.
- 1.2. The opportunity to bid for pilot status in 2019/20 presented the potential for significant additional funding for authorities in comparison to reverting to the standard 50% retention scheme. Following discussions between authorities in Leeds City Region, North Yorkshire County Council and North Yorkshire Districts, a joint 2019/20 pilot was submitted.
- 1.3. At the Provisional Financial Settlement for 2019/20 the Secretary of State announced that our application to pilot 75% business rates retention as a North & West Yorkshire business rates pool

in 2019/20 has been successful, alongside 14 other pilots across England. Without the successful bid we would have each returned to only 50% retention in 2019/20.

1.4. The North and West Yorkshire Pool aims to benefit the individual members and further the aims of the region as a whole. The Pool has two complementary objectives:

- To support regional economic growth by providing support to and working in collaboration with regional partners;
- To support the financial stability of the member authorities, both at an individual and a regional level.

1.5. Overall, the pilot application estimated that it would bring additional funding to the Region of £29m, of which £6.3m would be used by the pool to fund regional projects with the remaining growth being returned to member authorities to enhance their financial sustainability.

2. Structure of the North and West Yorkshire Business Rates Pool

2.1. Membership of the North and West Yorkshire Business Rates Pool is as follows:

- City of Bradford Metropolitan District Council
- The Metropolitan Borough Council of Calderdale
- Craven District Council
- Hambleton District Council
- Harrogate Borough Council
- Kirklees Council
- Leeds City Council
- North Yorkshire County Council
- Richmondshire District Council
- Ryedale District Council
- Scarborough Borough Council
- Selby District Council
- The Council of the City of Wakefield
- City of York Council

3. Governance of the North and West Yorkshire Business Rates Pool

3.1. The Pool will be led by a Joint Committee comprising of representatives of the member Authorities making up the Pool. The initial Joint Committee representation will be as follows:

- City of Bradford Metropolitan District Council
- The Metropolitan Borough Council of Calderdale
- Harrogate Borough Council

- Kirklees Council
- Leeds City Council
- North Yorkshire County Council
- Scarborough Borough Council
- The Council of the City of Wakefield
- City of York Council

3.2. The draft Governance Agreement for a North and West Yorkshire 75% Retention Pilot is attached at **Appendix A** and the Terms of Reference for the Joint Committee at **Appendix B**.

3.3. The draft Governance Agreement and Terms of Reference were initially presented at the informal meeting of Leaders of the North and West Yorkshire Business Rates Pool on 11th April 2019. At that meeting the Leaders suggested some amendments to the Governance Agreement and, as a consequence, the Terms of Reference. With an additional section added at **Appendix A, Paragraph 10** to note responsibilities at the point when the Pool is dissolved. These amendments are included in the attached documents.

3.4. The Joint Committee are therefore requested to formally approve the Governance Agreement and Terms of Reference, as attached at **Appendices A and B**.

4. Estimated Pool Income 2019/20

4.1. Based on authorities' own estimates at the time of the pilot application process, the North and West Yorkshire Business Rates Pool Pilot was estimated to bring additional income to the region of £29.0m. This includes the additional growth generated by 75% retention of business rates, projected to be £23.6m. However, additional growth is only one revenue stream affected by business rates, multiple income streams change because of higher retention. Some examples of this include member authorities financially benefitting from: funding from the multiplier cap compensation; additional income received for business rates reliefs received at 75% retention, compared to 50% retention, and; savings on accounting adjustments for appeals provisions. **Appendix C** shows the outcome of these calculations, the detail off which was shared with member authorities at the time of the pilot application.

4.2. Since the pilot application process last summer, member authorities have completed their NNDR1 estimates of Business Rates income for the year 2019/20. This has led to an updated, latest estimate. The additional income to the region is now projected to be £35.8m. The additional growth generated by the Pool is now estimated to be £27.7m, with £7.9m of this to be used by the Pool to fund regional projects. The forecast remaining growth would be returned to member authorities to enhance their financial sustainability. A summary of the split of additional growth is shown at **Table 1**, the redistribution of this to member authorities is shown at **Appendix D**, the detail of which has been provided to member authority Chief Financial Officers.

Table 1: Summary Distribution of Additional Income

	£m
"Additional growth" generated by the 75% retention pool pilot	-27.7
Safety net payment from Pool to authorities in safety net	4.0
Balance to be shared between authorities and pool	-23.7
Balance redistributed to member authorities:	
Based on Population (1/3 of "balance to be shared")	7.9
Based on Growth (1/3 of "balance to be shared")	7.9
Balance retained by the Pool (1/3 of "balance to be shared")	7.9
	23.7

5. Proposed Commitments for the North and West Yorkshire Business Rates Pool

- 5.1. The Joint Committee will recall that at the informal meeting on 11th April 2019, Leeds City Council, as lead authority, presented a number of commitments for Members to consider spending in 2019/20. It was not possible for Members to formally agree items of expenditure at that time as it was an informal meeting.
- 5.2. These proposed commitments are re-presented in **Table 2**, with amendments or additions to the original list noted in the comments in **paragraphs 5 and 6 below**:

Table 2: Proposed commitments for consideration in 2019/20

North and West Yorkshire Pool	£m	£m	Paragraph reference
2019/20 Estimated Income		-7.91	
Proposed Commitments:			
Welcome to Yorkshire subscriptions	0.32		5.2.1.
Tour de Yorkshire	0.55		5.2.2.
UCI Cycle Race	0.60		5.2.3.
Secretariat Functions	0.20		5.2.4.
Combined Authority Transport Fund	0.70		5.2.5.
Lead Authority Administration Costs	0.30		5.2.6.
Subtotal Proposed Commitments:		2.67	
Other Potential Commitments			
Welcome to Yorkshire draft business plan *	1.00		6.1.1.
Screen Yorkshire	0.18		6.1.2.
Subtotal Potential Commitments		1.18	
Remaining Balance to fund activities		-4.06	

* Indicative value up to £1m to reflect first year of new business plan

5.2.1. Welcome to Yorkshire

Subscriptions for 2019/20 of £323k – In 2018/19 the LCR Pool funded member subscriptions of £167k, the North Yorkshire Pool (with the addition of Selby) funded member subscriptions of £156k.

Assuming the same level of member subscription in 2019/20, a value of £323k is included in **Table 2** above, to be discussed by the Joint Committee.

5.2.2. Tour de Yorkshire

The LCR Pool contributed to member authorities that have hosted starts or finishes of the Tour de Yorkshire. In 2018/19 this was £100k for each of the three start/finish authorities, and an additional £121k funding for additional costs, in total £421k.

If the North and West Yorkshire BRP chose to follow a similar proposal, the 2019 Tour de Yorkshire has 5 starts and finishes in the North and West Yorkshire region, plus two starts and finishes for the women's race (an addition to the potential commitments since the meeting in April). Without funding from the Pool, these costs would fall to the individual authorities. Thus a potential commitment of £550k included above.

5.2.3. UCI Cycle Race

Authorities have identified a potential commitment for the 2019 UCI Cycle Race. Whilst the former LCR Pool committed £0.673m to Harrogate as the main host of the event, there are additional starts across the region including: Bradford, Hambleton, Leeds (including Wetherby), Richmondshire and Selby. The North and West Yorkshire Pool Joint Committee may wish to consider providing funding for these events. As an estimate, each start event could cost in the region of £0.075m-£0.1m. Thus a potential commitment of £0.6m included above.

5.2.4. Secretariat Function

The LCR Pool have historically made a payment to the West Yorkshire Combined Authority for the Leeds City Region Secretariat function on behalf of member authorities. The funding for this is £0.62m per year. This funding will now be provided from the 2018/19 LCR Pool surplus, subject to LCR Pool Authorities approval. Therefore the table above has been amended since the informal meeting in April, and the value excluded.

North Yorkshire County Council have similarly identified a payment to the LEP Secretariat of £0.20m per year. This is included on **Table 2** above.

5.2.5. Transport Fund

There has been an ongoing commitment from the LCR Pool to reimburse the member authorities for their Transport Fund payments to the Combined Authority. The funding each year, since 2015/16, has been £0.7m. Given that WYCA is giving a £2m refund to authorities, there may be an option for authorities to pick up this cost. However, authorities may have taken this into account in their base 2019/20 budget, and it would therefore be an additional cost to those authorities.

The Transport Fund payment has been included in **Table 2** above.

5.2.6. Lead Authority Administration Costs

This is an additional proposed area of expenditure since the informal meeting on 11th April 2019. It has become apparent that there is an additional burden on officer time when acting as lead authority in a Pool pilot arrangement. Having made an assessment of officer time, covering Finance, Legal and Governance services, we propose that a charge of £30,000 would cover the cost of time incurred by Leeds City Council officers.

5.3. Whilst it may not be possible to approve each item at this point, we welcome the views of the Joint Committee as to whether these remain appropriate areas of expenditure and should remain on this list or be removed for future consideration.

5.4. As shown in **Table 2** above, the **Proposed Commitments** total £2.67m, against a latest estimated income of £7.91m. This would leave a remaining balance of £5.23m, however, other **Potential Commitments** are discussed in **Paragraph 6** below.

6. Other Potential Commitments for the North and West Yorkshire Business Rates Pool

6.1. In addition to the areas of expenditure proposed above, there are further potential commitments that have previously been presented to the Joint Committee, but which may still require a formal discussion and business plan or application for funding.

These potential commitments are included in **Table 2** above:

6.1.1. Welcome to Yorkshire Grant

Historically each Pool has made an annual grant payment to Welcome to Yorkshire. The LCR grant was £663k and the North Yorkshire grant £250k. These grant agreements have now concluded. We are aware that Welcome to Yorkshire are working on a three year business plan (2019/20 – 2021/22) and anticipate a bid for future funding will be made to the North and West Yorkshire Business Rates Pool, to replace the grants previously made by the two separate Pools.

As such **Table 2** above, earmarks an indicative value up to £1m to reflect the first year of this new business plan. However, any grant amount would not be payable until a successful application process and grant agreement were complete. It may also be appropriate to include a sub-group monitoring arrangement as part of the grant process.

6.1.2. Screen Yorkshire Grant

The grant agreement between LCR Pool and Screen Yorkshire ended on 31st March 2019. The LCR Joint Committee have previously provisionally approved funding to Screen Yorkshire for 2019/20, pending further information to be presented to the Chair. This utilises £175k of the 2018/19 LCR Pool surplus.

We anticipate a bid for future funding may be made to the North and West Yorkshire Business Rates Pool, possibly in the region of £175k per year. However, given that the

LCR Pool have already agreed funding for 2019/20, any funding provided from the North and West Yorkshire Pool would most likely be for 2020/21 or beyond.

We have therefore included a potential commitment of £175k in **Table 2** above which would be used to fund 2020/21. Again, any grant amount would not be payable until a successful application process and grant were complete.

6.2. The total potential commitments, as shown in **Table 2** come to £1.18m. Total proposed and potential commitments together come to £3.85m. Against an estimated income of £7.91m, this would leave a remaining balance of £4.06m for Leaders to consider and potentially identify additional projects as appropriate.

7. Applying for funding

7.1. Assuming that some, or all, of the areas of expenditure noted in paragraphs 5 and 6 are agreed by the Joint Committee, these fall into the following areas:

- Subscriptions;
- Payments made to member authorities for costs incurred, e.g. Tour de Yorkshire/UCI Race;
- Payments made to non-member organisations, e.g. WYCA, Welcome to Yorkshire, Screen Yorkshire;
- Additional projects to be agreed by Leaders in order to utilise the remaining balance.

7.2. The basis on which the Joint Committee give authority and approve funding for these four areas of expenditure may differ depending on the type of expenditure. We therefore propose the following and welcome the views of the Joint Committee as to whether this is deemed appropriate:

7.2.1. Subscriptions – Proposed payments made by the Pool on behalf of the member authorities to be recommended for approval in the Finance report to the Joint Committee and recorded as approved (or otherwise) in the minutes of the meeting;

7.2.2. Payments made to member authorities for costs incurred (e.g. Tour de Yorkshire/UCI Race) to be recommended for approval in the Finance report to the Joint Committee and recorded as approved (or otherwise) in the minutes of the meeting;

7.2.3. Payments made to non-member organisations (e.g. WYCA; Welcome to Yorkshire; Screen Yorkshire) – these organisations to submit a robust business case to support an application process to be managed by an independent body, for example, the West Yorkshire Combined Authority;

7.2.4. Additional projects to be agreed by Leaders in order to utilise the remaining balance – the lead authority(s) to follow an application process to be managed by an independent body, for example, the West Yorkshire Combined Authority.

7.3. At the informal meeting on 11th April 2019 the Joint Committee discussed the need for an accountability framework. As such we have developed the framework attached at **Appendix E** for the attention and approval of the Joint Committee. Whilst this framework would work in

conjunction with the application process referred to in **Paragraphs 7.2.3 and 7.2.4**, it should also be considered by member authorities receiving funding for costs incurred (**Paragraph 7.2.2** above).

8. Recommendations

8.1. Members are recommended:

- a) To note the context and structure of the North and West Yorkshire Business Rates Pool as described in **Paragraphs 1 and 2**;
- b) To approve the Governance Agreement at Terms of Reference set out in **Paragraph 3 and Appendices A and B**;
- c) To note the projected Pool income for 2019/20 as shown in **Paragraph 4 and Appendices C and D**;
- d) To note, and approve if applicable, the proposed items of expenditure at **Paragraph 5**;
- e) To note the potential areas of expenditure at **Paragraph 6**;
- f) To note the different areas of expenditure described in **Paragraph 7.1**, and approve, or recommend changes to, the proposed funding processes as laid out in **Paragraph 7.2**; and
- g) To approve, or recommend changes to, the Accountability Framework noted in **Paragraph 7.3**, and set out in **Appendix E**.

NORTH AND WEST YORKSHIRE BUSINESS RATES POOL
GOVERNANCE AGREEMENT

1 Title

1.1 The North and West Yorkshire Business Rates Pool.

2 Membership

2.1 City of Bradford Metropolitan District Council, The Metropolitan Borough Council of Calderdale, Craven District Council, Hambleton District Council, Harrogate Borough Council, Kirklees Council, Leeds City Council, North Yorkshire County Council, Richmondshire District Council, Ryedale District Council, Scarborough Borough Council, Selby District Council, The Council of the City of Wakefield and City of York Council.

3. Commencement

3.1 This governance agreement comes into force on 1st April 2019 and will continue until the Pool is dissolved, either by Government or because any one of the members formally leaves the Pool (see “Dissolving the Pool”, below).

4. Rationale and Objectives

4.1 The North and West Yorkshire Pool exists to benefit the individual members and to further the aims of the North and West Yorkshire region as a whole. The Pool has two key objectives:

- To support the financial sustainability of the member authorities, both at an individual and a regional level;
- To support regional economic growth by providing support to and working in collaboration with regional partners, with a focus on the following themes:
 - Reducing Digital Isolation
 - Inclusive Growth
 - Culture, Sport and Major Events
 - Business Support, Trade and Investment
 - Enabling Housing Growth

4.2 Member authorities will retain 75% of growth above business rates baseline income, with the remaining 25% being paid to government. The Pool will receive from members one third of the 75% of growth above business rates baseline income.

4.3 This Pool income will be shared out so that member authorities receive two thirds of the additional income generated through 75% business rate retention, one third in proportion to their share of total growth achieved above the 75% baseline and one third in proportion to population, the remaining third of additional income being retained by the Pool. The only exceptions to this are set out in Section 8, below.

4.4 Any variation to the arrangements set out in 4.2 and 4.3, above, will require the formal agreement of the North and West Yorkshire Business Rates Pool Joint Committee.

5. Leadership and Accountability

5.1 The Pool will be led by a Joint Committee comprising of representatives of the member Authorities making up the Pool. Joint Committee representation will be as follows:

Five representatives from West Yorkshire:

- City of Bradford Metropolitan District Council
- The Metropolitan Borough Council of Calderdale
- Kirklees Council
- Leeds City Council
- The Council of the City of Wakefield

Four representatives from North Yorkshire, the initial representatives being:

- North Yorkshire
- City of York Council
- Harrogate Borough Council
- Scarborough Borough Council

5.2 The Joint Committee will direct expenditure and shall be responsible for:

- Allocating any excess income arising from the one third Pool share as set out in 4.2 and 4.3 above;
- any changes to the purposes for which the income received by the Pool should be used, but the principle that no authority should receive less than they would if not in the 75% Pool pilot, shall be maintained;
- agreeing the expenses to be deducted by the lead authority administering the Pool;
- considering any applications for other councils to join the Pool;
- any variations to the membership of the Joint Committee; and
- any other matters relating to the administration and governance of the Pool including replacement of the lead authority.

5.3 The members of the Joint Committee will elect a chairperson.

5.4 The Joint Committee will meet as and when required but no less than twice each year.

5.5 The quorum for the meetings will be no less than 5 members. Representatives of the member authorities will be able to nominate substitutes. This may be from their own authority or substitution from a different member authority that is not one of the representatives listed at 5.1.

5.6 Member voting rights will be one vote for each member of the Joint Committee. Voting will be by simple majority. In the event of a tie, the chair of the meeting will have a casting vote.

5.7 The Joint Committee will be supported by officers drawn from the lead authority.

5.8 The Joint Committee may establish any sub-groups or any officer forums that they believe to be appropriate.

5.9 Minutes of Joint Committee meetings will be published as required by law.

6. Lead Authority

6.1 The current lead authority responsible for the administration of the Pool shall be Leeds City Council.

6.2 The lead authority will normally act as such for a full year and may only be replaced at the year end. A lead authority wishing to relinquish the role at the financial year end (i.e. 31st March) must give a minimum of four months' notice.

6.3 Each member of the Pool will be jointly and severally liable for any payments required to the Ministry of Housing, Communities and Local Government but, notwithstanding that, the lead authority will take responsibility for all matters in relation to the administration of the Pool including (but not limited to):

- all liaison with MHCLG and other government departments including the completion of all forms and returns associated with the Pool;
- administration of payments to and from the Pool and all calculations relating to the collection fund for the Pool;
- producing an annual report showing how income has been distributed and preparing periodic monitoring reports for Pool members;
- calculation of the costs of administering the Pool which are to be deducted from the rewards of the Pool. If the excess income generated by the Pool was insufficient to cover the administrative costs of the Pool in any year, then the shortfall would be shared between the Pool members in proportion to their spending baselines;
- The lead authority will ensure that the pooling arrangements, annual reports and other financial information is published and is freely available on the lead authority's website or elsewhere as appropriate.

7. Dissolving the Pool

7.1 This Pool may be revoked by Government after one year.

7.2 If any member decides to leave the Pool the regulations require that the Pool will be dissolved.

7.3 Any authority seeking to leave the Pool should inform MHCLG and all other members of the Pool as soon as possible. Once the Pool has been established, this must be by 30th September in any year, to allow the remaining members time to seek designation of a new Pool for the following year (see 7.5, below).

7.4 The lead authority will make the necessary calculations and submit the required returns associated with the dissolving of the Pool.

7.5 The remaining members of the Pool may choose to form a new Pool and, if they wish, include new members for the following year (subject to new designation by MHCLG).

8. Safety Net and 'No Detriment'

- 8.1 The Pool will have a single safety net threshold set at 95% of its baseline funding level. Authorities not participating in pooling arrangements who suffer reductions in business rates income exceeding the safety net threshold would be entitled to safety net payments. If an authority is a member of a business rates pool, the safety net payment to that individual authority could be lost because the loss across the pool may not be as much as the 5% required to reach the safety net threshold.
- 8.2 Authority(s) that would otherwise have qualified for safety net(s) will have their share of Pool proceeds calculated so as to include what they would have received as a safety net payment. However in doing so, no Authority in receipt of a safety net payment shall financially benefit, taking all income streams into account, above what they would have received under the 50% retention scheme.
- 8.3 Authority(s) that would have been better off under the 50% retention scheme will have their share of Pool proceeds calculated so as to include what they would have received in a 'no detriment' arrangement, i.e. under the 50% retention scheme.

9. Treatment of Potential Losses in Income and Residual Benefits or Liabilities

- 9.1 There is also a risk that authority(s) participating in the Pool will be worse off as a result of their participation when compared with what their financial position would have been under the 50% Business Rate Retention Scheme, including receipt of Revenue Support Grant and Rural Services Delivery Grant.
- 9.2 Authority(s) that would have been better off under the 50% retention scheme will have their share of Pool proceeds calculated so as to include what they would have received in a 'no detriment' arrangement, i.e. under the 50% retention scheme.
- 9.3 Loss in income to Pool members in the circumstances set out above will be met proportionately from the Pool's one third share of the additional income generated by the authorities within the Pool and the member authorities' two thirds share of that income. If that income is insufficient then the net loss will be shared amongst all members of the Pool in proportion to their spending baselines for the year to which the safety net(s) would have applied.
- 9.4 Once such losses in income are resolved, any residual benefits or liabilities arising in regard to the Pool's one third share of additional income will be shared amongst all the members of the Pool in proportion to their two thirds share of the additional income received from the Pool. Any residual benefits or liabilities arising in regard to the two thirds share of additional income apportioned to local authorities must be dealt with by the authorities themselves.
- 9.5 Any financial benefits committed in 2019/20 for future years' expenditure shall remain under the authority of the Joint Committee until expenditure is either incurred or the Joint Committee agree to treat as "residual benefit" (see 9.4 above).

10. Authority following the dissolution of the Pool

- 10.1 At the point when the Joint Committee ceases to exist, they will authorise the lead authority to make any remaining payments on their behalf.
- 10.2 Any financial benefit committed to future years shall be transferred to the appropriate, sponsoring member authority who would then be responsible for delivering the funding for the schemes in accordance with the original approval. Should the value of funds transferred be greater than the actual cost, the member authority will ensure spend is consistent with the Pool's strategic aims.
- 10.3 Where the financial benefit committed to future years cannot be allocated to a single member authority, the funds shall be transferred to the lead authority who would then be responsible for delivering the funding for the schemes in accordance with the original approval. Should the value of the funds transferred be greater than the actual costs, the lead authority will treat as "residual benefit" (see 9.4 above).
- 10.4 At the point when the Joint Committee is dissolved, their authority as a decision making group is no longer binding. Any decisions made after this point would be made by the Leaders representing their authority and will be subject to that authority's internal governance processes.

**NORTH AND WEST YORKSHIRE BUSINESS RATES POOL JOINT COMMITTEE
TERMS OF REFERENCE
TO BE AGREED**

The North and West Yorkshire Business Rates Pool Joint Committee is authorised to:

- Allocate any excess income arising from the one third Pool share in accordance with the North and West Yorkshire Business Rates Pool governance agreement;
- Determine any changes to the purposes for which any such excess income should be applied, subject to the principle that no authority should receive less than they would if not in the 75% Pool pilot;
- Determine the expenses to be deducted by the lead authority administering the Pool;
- Consider any applications for other authorities to join the Pool;
- Determine any variations to the membership of the Joint Committee; and
- Determine any other matters relating to the administration and governance of the Pool including replacement of the lead authority.

The Joint Committee will elect a chairperson.

The Joint Committee will meet as and when required but no less than twice each year.

The quorum for meetings of the Joint Committee will be no less than 5 members. Members will be able to nominate substitutes either from their own authority or from a different member authority that is not a “representative” listed in the Governance Agreement.

Member voting rights will be one vote for each member of the Joint Committee. Voting will be by simple majority. In the event of a tie, the chair of the meeting will have a casting vote.

Estimated Pool Income to Member Authorities based on Pilot Application

North and West Yorkshire Pilot Authorities	Bradford £	Calderdale £	Kirklees £	Leeds £	Wakefield £	York £	North Yorkshire Area * £	Total £
Total growth retained by authorities under 50% retention	5,319,871	3,002,431	2,783,924	12,973,869	9,274,624	3,970,768	10,320,636	47,646,124
Total growth retained by authorities under 75% retention	8,034,091	4,534,284	4,204,294	19,593,190	14,006,574	5,996,670	14,883,377	71,252,481
Additional Growth retained by the Pool at 75% retention	2,714,220	1,531,853	1,420,370	6,619,321	4,731,951	2,025,902	4,562,741	23,606,358
Less Safety Net payment to authorities in safety net								- 4,613,910
Balance to be shared between authorities and Pool								18,992,448
Balance redistributed to member authorities:								
Based on Population (1/3 of "balance to be shared")	1,086,580	426,616	888,836	1,589,856	685,030	423,763	1,230,135	6,330,816
Based on Growth (1/3 of "balance to be shared")	727,907	410,816	380,919	1,775,187	1,269,027	543,312	1,223,648	6,330,816
Total to member authorities	1,814,487	837,432	1,269,755	3,365,043	1,954,057	967,074	2,453,783	12,661,632
Balance retained by the Pool								6,330,816

* North Yorkshire Area: The two tier system requires an additional calculation	Craven £	Hambleton £	Harrogate £	Richmondshire £	Ryedale £	Scarborough £	Selby £	North Yorkshire County £	Total North Yorkshire Area £
Total growth retained by authorities under 50% retention	871,590	1,361,099	2,341,533	923,822	921,175	2,658,796	-	1,242,620	10,320,636
Total growth retained by authorities under 75% retention	1,143,963	1,786,443	3,073,262	1,212,516	1,209,043	3,489,670	-	2,968,482	14,883,377
Additional Growth retained by the Pool at 75% retention	272,372	425,344	731,729	288,694	287,867	830,874	-	1,725,861	4,562,741
Balance redistributed to member authorities:									
Based on NY 2-tier split (County share)	-	-	-	-	-	-	-	1,241,738	1,241,738
Based on Population (1/2 of District share)	56,416	90,710	156,611	53,835	53,588	108,030	86,833	-	606,023
Based on Growth (1/2 of District share)	58,185	90,863	156,314	61,672	61,495	177,494	-	-	606,023
Total to member authorities	114,601	181,573	312,925	115,507	115,083	285,524	86,833	1,241,738	2,453,783

Estimated Pool Income to Member Authorities based on Latest Estimates (NNDR1s)

North and West Yorkshire Pilot Authorities	Bradford	Calderdale	Kirklees	Leeds	Wakefield	York	North Yorkshire Area *	Total
	£	£	£	£	£	£	£	£
Additional Growth retained by the Pool at 75% retention	2,554,451	1,355,683	1,331,823	10,541,450	5,259,200	2,360,440	4,341,192	27,744,239
Less Safety Net payment to authorities in safety net								- 4,023,319
Balance to be shared between authorities and Pool								23,720,920
Balance redistributed to member authorities:								
Based on Growth (1/3 of "balance to be shared")	728,006	386,363	379,563	3,004,262	1,498,847	672,714	1,237,219	7,906,973
Based on Population (1/3 of "balance to be shared")	1,357,102	532,829	1,110,126	1,985,675	855,579	529,265	1,536,397	7,906,973
Total to member authorities	2,085,108	919,192	1,489,690	4,989,937	2,354,426	1,201,979	2,773,616	15,813,947
Balance retained by the Pool								7,906,973

* North Yorkshire Area: The two tier system requires an additional redistribution calculation	Craven	Hambleton	Harrogate	Richmondshire	Ryedale	Scarborough	Selby	North Yorkshire County	Total North Yorkshire Area
	£	£	£	£	£	£	£	£	£
Additional Growth retained by the Pool at 75% retention	281,869	459,800	834,045	73,568	271,081	698,000	-	1,722,830	4,341,192
Balance redistributed to member authorities:									
Based on NY 2-tier split (County share)	-	-	-	-	-	-	-	1,397,249	1,397,249
Based on Growth (1/2 of District share)	74,083	120,849	219,212	19,336	71,248	183,455	-	-	688,183
Based on Population (1/2 of District share)	64,064	103,008	177,843	61,133	60,853	122,676	98,605	-	688,183
Total to member authorities	138,148	223,857	397,055	80,469	132,101	306,131	98,605	1,397,249	2,773,616

NORTH AND WEST YORKSHIRE BUSINESS RATES POOL JOINT COMMITTEE ACCOUNTABILITY FRAMEWORK TO BE AGREED

This Accountability Framework has been developed by the North and West Yorkshire Business Rates Pool (BRP). The BRP is made up of 14 authorities:

- City of Bradford Metropolitan District Council
- The Metropolitan Borough Council of Calderdale
- Craven District Council
- Hambleton District Council
- Harrogate Borough Council
- Kirklees Council
- Leeds City Council
- North Yorkshire County Council
- Richmondshire District Council
- Ryedale District Council
- Scarborough Borough Council
- Selby District Council
- The Council of the City of Wakefield
- City of York Council.

The BRP is a voluntary arrangement between the member authorities made possible by the Business Rates Retention scheme which allows local authorities to retain locally 75% above the baseline of its business rates growth income.

This Accountability Framework has been produced in order to provide clarity on the relationship between the North and West Yorkshire Business Rates Pool and those organisations to which it provides funding. Specifically, the requirements that will be placed on those organisations and the expectations of the North and West Yorkshire Business Rates Pool from the organisations.

In 2019/20 the BRP will make funding available to support projects which meet the five strategic aims of the Pool:

The aims of the BRP are as follows:

- Reducing Digital Isolation
- Inclusive Growth
- Culture, Sport and Major Events
- Business Support, Trade and Investment
- Enabling Housing Growth

Only local authorities of the North and West Yorkshire Business Rates Pool can apply to the BRP. Should an applicant who is not a local authority wish to apply for funding they must do so with a local authority Leaders support as the lead sponsor. Henceforth the organisation(s) making the application for funding shall be known as the “Organisation(s)”, regardless of whether a local authority or not.

Roles and Responsibilities of the Organisation applying for funding

This Accountability Framework has been developed to establish a set of protocols and demonstrate the expectations of the BRP in relation to those to whom it is providing funding. Organisations in receipt of funding from the BRP must assume that they will be expected to abide by the following rules:

Relevance: Funding provided must be spend on achieving the organisations strategic aims.

Accountability: Organisations must be able to explain to the BRP how the funding provided meets the strategic aims of the Pool. This may include senior management of the Organisation attending a meeting of the Pool or recognised sub-group, as agreed by the Joint Committee.

Transparency: The funding provided by the BRP is, in essence, public funds, as such the Joint Committee expect that funds should be spent in accordance with Local Authority practices.

Decision Making and Flexibility: We recognise that organisations may need to respond to their changing environment, and that the context in which funding is provided can change. Future decisions taken will meet the strategic aims of the North and West Yorkshire BRP, where necessary, with the active involvement of the Joint Committee.

Responsibility: Accountability is the obligation to take responsibility. Organisations applying for funding should understand relevant policies, best practices, laws and regulations in Local Government, as well as the BRP’s strategic aims, and ensure that their processes are compliant.

Applications for funding

Applications for funding should made using the WYCA coordinated process.

Applications will include:

- Funding request summary
- Project details, including key activities to be funded
- Project outputs and outcomes
- Project funding details
- Project timetable

Successful application for funding

Where organisations make a successful application for funding, the details in the application, including performance measures, will be encompassed in a grant agreement, prepared by the lead authority’s Legal Services and signed by the lead authority’s Chief Financial Officer on behalf of the North and West Yorkshire BRP.

Performance will be measured against the grant agreement, reverting back to the application form if required.

During the period of funding, or for an agreed period following the end of the project, the Organisation may be called upon to report back to the North and West Yorkshire BRP. The North and West Yorkshire BRP also require open governance and decision making processes are in place. This may include providing minuted meetings around project decision making or the attendance of the Organisation’s senior management at a Pool meeting.

LGNYY MEETING:
REPORT PRESENTED BY:
TITLE OF PAPER:

28 June 2019
James Farrar
LEP Update

1.0 Introduction

- 1.1 This paper provides an update on:
- Local Growth Fund progress
 - LEP Merge
 - Local Industrial Strategy

2.0 Local Growth Fund

- 2.1 We are approaching a critical phase of the Local Growth Fund with it becoming increasingly challenging to reallocate funding with a realistic chance of delivery and completion by March 2021.
- 2.2 Overall the Local Growth Fund is a good position to deliver both spend and outputs by the end of the Programme (March 2021).

Outturn	2015/16	2016/17	2017/18	2018/19	2019/20 (forecast)	2020/21 (forecast)
Business Growth Capital	£0	£948,442	£531,558	£2,639,174	£1,380,826	£0
Skills Capital	£4,511,502	£497,022	£2,764,341	£1,863,985	£821,468	£0
Infrastructure Capital	£10,788,498	£11,468,971	£2,637,822	£15,835,572	£12,746,316	£10,649,329
DfT transport	£0	£11,731,402	£11,828,598	£9,686,498	£4,266,751	£3,226,751
LGF Programme costs	£0	£7,749	£0	£730,000	£730,000	£730,000
Total LGF Expenditure	£15,300,000	£24,653,586	£17,762,319	£30,755,229	£19,945,361	£14,606,080
Variation to target profile		-£48,598	-£4,261,588	-£2,582,856	+£9,207,070	-£3,253,189
Cumulative	£15,300,000	£39,953,586	£57,715,905	£88,471,134	£108,416,495	£123,022,575

- 2.3 As the figures above show actual spend at the end of year 4 was slightly below what was profiled at this stage of the Programme. This is primarily as a consequence of the Harrogate York Rail improvements allocation originally allocated within the 2018/19 financial year being delayed until future years. However the current projected forecast by the end of the Programme is looking at a figure of around £1m below profile.
- 2.4 This table and forecasts only includes currently contracted and or approved projects and not projects within the pipeline.
- 2.5 Although current actual delivered outputs for jobs and homes is low the programme has approved investments that will enable over 14000 jobs to be created/safeguarded and 8,500 new homes to be built. This is above the original targets set for the YNYER Growth Deal.

2.6 It is imperative that as a LEP we deliver on our Local Growth Fund to ensure when negotiating future Shared Prosperity Funding from government, we do so from a position of strength and deliverability. Local Authorities are asked to ensure all possible levers are used to ensure deliverability of projects.

3.0 LEP Merge

3.1 Progress on the LEP merge has been delayed, partly due to Local Elections and national political uncertainty.

3.2 A key issue for Leeds City Region was that West Yorkshire Combined Authority became the Accountable Body and Legal Entity for the new North & West Yorkshire LEP. Agreement has been reached on this subject to approval of an agreed operating model, however there remains a significant difference of position regarding conflicts of interest, independence and structure of the secretariat.

3.3 In an attempt to find a solution, we are seeking to;

- 1) retain two place based boards, one for York and North Yorkshire and one for Leeds City Region. These will not be exclusive ensuring authorities are able to be members of both Boards. This is a key aspect to ensure York & North Yorkshire Local Authorities and stakeholders retain influence over the LEP priorities and local areas feel part of the decision making for such a large LEP.
- 2) retain sub-regional strategy, policy and project development teams which will support place boards with responsibility for;
 - Developing and maintaining a wider economic framework
 - Identifying spatial priorities
 - Developing Investment Opportunities and project development
 - Stakeholder management

3.4 Remaining outstanding issues include:

- 1) Leadership of the LEP and specifically whether the Managing Director of the West Yorkshire Combined Authority should also be the Chief Officer of the LEP
- 2) The specific role and status of the York and North Yorkshire strategy and project development team.
- 3) Name. This is a very politically sensitive area.
 - Leeds City Region have suggested 'Leeds City Region, York and North Yorkshire LEP'. We consider this unacceptable – it is both too long and complicated and secondly would quickly become abbreviated to the Leeds City Region LEP.
 - Our preferred approach would be a name based on Yorkshire with Leeds City Region an inward investment brand, however this is currently unacceptable to Leeds.
 - Leeds, York & North Yorkshire City Regions is being considered.
- 4) Providing clarity around funding flows and how we will ensure the whole of the new LEP area will benefit from continued investment and growth.

4.0 Local Industrial Strategy

4.1 LCR & YNYER LEP have been working on a joint approach to a Local Industrial Strategy in anticipation of the merge between the two LEPs which continues to be developed.

- 4.2 The first phase which is almost complete has been to align evidence base to provide consistency across the patch. This has included joint commissions around key areas such as productivity and innovation.
- 4.3 A challenge that has emerged from the evidence gathering is that when you operate across such a large and diverse geography many indicators ‘average out’ and you risk losing the unique characteristics of local areas. If we want to develop a LIS which is genuinely distinctive and works for all parts of our region, we need to address this.
- 4.4 The next and critical phase is to align this evidence to existing strategies, engage local partners and understand the opportunities for the different economic geographies across the new diverse LEP area.
- 4.5 In order to achieve this as effectively as possible, we intend to utilise existing structures and partnerships. There YNYER LEP will develop the LIS priorities for York and North Yorkshire whilst LCR develop the priorities for Leeds City Region. These will then be brought together to agree regional priorities for what will be the largest LEP in England. This will form the basis of the LIS we submit to government.
- 4.6 We will continue to collaborate on overlapping areas and share knowledge and ideas around common areas (e.g. market towns, energy, business performance etc.)
- 4.7 For YNYER the summary timeline will be:
- | | |
|-----------|---|
| June | Future Focus – As part of the Annual Conference are 4 workshops focusing on the impact of key trends and disrupters on future priorities – these will include climate change, digital, consumer behaviour and brexit. |
| July -Aug | Local Events delivered in partnership with Local Authorities – These will be based on the spatial areas identified in the Spatial Framework – The outcome is to agree local narratives, challenges and opportunities |
| September | Sectoral engagement and first draft priorities and vision |
| October | Test priorities and vision in local areas and undertake options analysis – how do we tackle issues identified |
| November | Draft LIS and policy priorities region wide |
| December | LIS agreed |

5.0 Recommendations

LGNY are asked to;

1. Ensure all possible levers are used to ensure deliverability of Local Growth Fund projects.
2. Note progress on the LEP merge
3. Note progress on the Local Industrial Strategy and in particular the local engagement events.

Local Government North Yorkshire and York

28 June 2019

Resourcing of the North Yorkshire Police, Fire and Crime Panel

1.0 Purpose of the Report

1.1 To ask the Leaders of LGNY to:

- (a) consider providing for a Member allowance for their constituent Panel Member;
- (b) consider options for contributing towards support for the Panel.

2.0 Background

2.1 The North Yorkshire Police, Fire and Crime Panel (“the Panel”) is responsible for maintaining a regular check and balance on the performance of the Police, Fire and Crime Commissioner for North Yorkshire (“the Commissioner”). In particular, the Panel has a number of statutory functions to discharge in respect of this ‘support and challenge’ role, including:

- Reviewing and making recommendations on the Commissioner’s Police and Crime Plan and Fire and Rescue Plan;
- Reviewing the Commissioner’s proposals for the amount of Council Tax local people pay towards policing and fire and rescue services (“FRS”). It has the power to veto these proposals if the amount is considered inappropriate;
- Reviewing and making recommendations on senior appointments by the Commissioner, namely Chief Constable, Chief Fire Officer, Chief Executive, Chief Financial Officer and Deputy Police and Crime Commissioners. It has the power to veto recommended appointments for Chief Constable and Chief Fire Officer; and
- Considering non-criminal complaints received about the Commissioner and Deputy Commissioner.

2.2. The Panel is a joint committee of the nine local authorities in York and North Yorkshire, currently comprising 12 members which include:

- ten appointed (elected) Members (Councillors appointed by each of the local authorities with two Members representing City of York);
- two independent co-opted members (“Community Members”) - essentially volunteers appointed for a four-year term to support the Panel in discharging its remit.

3.0 Panel resources and remit

3.1 North Yorkshire County Council is the host authority for the Panel and as such provides officer support and resources in support of the Panel’s scrutiny function, including:

- the Panel Secretariat support;
- legal guidance;

- communications support;
 - financial briefings on the Commissioner's budgetary papers and proposals; and
 - wider administration such as printing and distribution of papers.
- 3.2 The Panel is currently provided with an annual grant of from the Home Office in the sum of **£66,180** to provide for the above costs and also to provide for:
- expenses of the Community Members;
 - Chair/Vice Chair allowances;
 - Panel member training and development (including attendance at conferences)
 - membership of Panel networks and the national representative association.
- 3.3 The Home Office grant was increased by way of a one-off uplift for the 2018/19 financial year for those Panels, such as North Yorkshire, which have taken on a wider scrutiny remit due to their Commissioner taking on oversight and governance of local fire and rescue services (FRS). The amount that the Panel is eligible to claim for 2018/19 has therefore been increased by £4,441 to take account of this transitional period. However, the Home Office does not currently have any plans to permanently increase the annual grant for Panels in these circumstances.
- 3.4 Each consecutive year the County Council claims back the full grant payable in respect of support to the Panel and there is also considerable recurring overspend which is absorbed by the County Council. An audit exercise is undertaken internally when providing grant reports back to the Home Office, to get an indication of the cost of support provided by the County Council. In 2017/18 for example, this amounted to an estimated **£10,500** spent by the County Council to meet the support needs of the Panel over and above the grant provision. With the one-off uplift in 2018/19 this was reduced to around **£9,400**. This illustrates a recurring (estimated) cost which the County Council is currently having to fund 'in kind' through officer support. As such, the majority of the Home Office grant – plus overspend – is for officer support, as outlined in 3.1. As part of the grant conditions, Panel expenditure of the grant has to be published and the 2017/18 grant return is available at <http://nypartnerships.org.uk/pcp>
- 3.5 In addition, the County Council previously paid **£9,924** in Special Responsibility Allowances to the Panel Chair, Vice Chairs (x 2) and the Co-opted Independent Members (x 2). In addition to the overspend subsumed by the County Council on officer support, this equates to around **£20,000** paid by the County Council annually towards the functioning of the Panel.
- 3.6 Previously no general allowance was paid to the appointed (elected) Members sitting on the Panel as they already receive a basic allowance as a Councillor from their own local authority scheme. Additionally, their travel and subsistence expenses incurred on Panel business are paid through the constituent local authority. The Home Office grant is used to pay for admission to conferences and events on behalf of the Panel.
- 3.7 A Special Responsibility Allowance was previously paid to the Panel Chair and its two Vice Chairs, equivalent to 3 units and 1 unit of responsibility respectively from NYCC's own Members scheme (£4,962 and £1,654). This was because it was deemed that the responsibility and commitment for these particular elected Members was analogous to that required of the Chair and Vice Chair to a Scrutiny Committee at NYCC.
- 3.8 In 2017 it was agreed that an allowance would be payable to the Panel's two Community Members due to the increasing commitment required and the complexity

of the role. This was set at half a unit (£827 for 2018/19), with the aim of going some way to acknowledging the contribution of these members on the Panel.

4.0 Impact of changes since 2016 and increasing remit

- 4.1 The commitment required of the Panel members since its inception in 2012 has increased considerably. Originally, it was anticipated that the Panel would need no more than 5 or 6 scheduled meetings per year and the work programme focussed principally on the key legal requirements, with meetings lasting around two hours.
- 4.2 However, as the Commissioner is particularly proactive in taking forward her brief and in seeking opportunities for undertaking new initiatives, so has the Panel's workload been commensurately increasing in order to try to maintain robust scrutiny. For example, the North Yorkshire Commissioner is the only Commissioner in the country who has not only taken on governance of the FRS but is also seeking to take on the majority of handling of police complaints under new legislation in the next year. Additionally, in the last couple of years, it has become clear that particular issues are beginning to dominate public concern, such as the deterioration of the 101 non-emergency service, and have required further proactive scrutiny. As such, the Panel agreed in 2016 to not only increase its formal meeting schedule but also to provide for more in-depth reviews of specific issues outside of Panel meetings.
- 4.3 Scheduled meetings subsequently increased to 7 or 8 per year, not including exceptional meetings called, such as for confirmation hearings. In 2018, for example, the Panel **met formally on 9 occasions**; as a parallel example this would be almost double that scheduled for the overview and scrutiny committees of the County Council. A number of thematic sub groups have been formed since that time on issues such as finance, the 101 service and cybercrime. These meet typically no more than two or three times a year consisting of three or four members with an interest in those topics. These groups have contributed to better quality of enquiry at Panel meetings and a better understanding of the Commissioner's broad portfolio of work.
- 4.4 Additionally, with the Commissioner taking on oversight and governance of the FRS in November 2018, the Panel has extended its meeting time to around three hours, with a break. When a pre-meeting for preparation purposes is added, along with a de-briefing meeting for the Panel, this equates to a full day out of the diary with travel.
- 4.5 In recent months, the Panel's legal remit around the consideration of non-criminal complaints made against the Commissioner has also increased the workload exponentially for a small number of Panel members who have undertaken to discharge this role on behalf of the Panel. While complaints workload cannot be forecast, as the Commissioner is intending to take on the handling of the majority of police complaints in the next year following legislative changes which enable this, the Panel foresees that this will impact on its own handling of complaints.
- 4.6 The increase in commitment required of Panel members has led to difficulties in routinely securing high levels of attendance at Panel meetings in recent months. One meeting in the autumn of 2018 was cancelled due to the Panel being inquorate and as such the Panel has also recently agreed to reduce its quorum requirement in order to ensure that a meeting could still go ahead. It is considered that while provision of an allowance for members should not be a key motivation in taking a seat on the Panel it is important to acknowledge the level of commitment required and that one way this could be done is through a discrete allowances scheme.
- 4.7 This significant increase in workload for the Panel has also had an attendant impact on the officer support required from NYCC. At the inception of the Panel, the

Secretariat hours were forecast to require 0.5 FTE and this was allocated from the Home Office grant. However, the current officer provides 0.8 FTE and, following the expansion of the Panel's scrutiny remit and increase in complaints handling work, further ad-hoc support has been drafted in from other officers to ensure things like the sub-groups continue to be adequately supported over and above these hours. As highlighted at 3.4/3.5, NYCC annually subsumes costs incurred as a result of providing administration support and guidance to the Panel; roughly around £10,000 as an estimate. If the Panel is to continue to be well supported it is anticipated that additional (sustainable) funding will be required to support this work.

- 4.8 As the majority of the Home Office grant is directed towards staff support for the Panel, there is little scope for the Panel to undertake any training or development, including attendance at Panel network events. With the expanded scrutiny remit, it would be helpful for the Panel to be able to draw from a discrete training budget annually to ensure new Members receive a thorough induction and that existing members are supported in their development on the Panel.

5.0 Recommendations of the NYCC IRP

- 5.1 In view of the above increase to the Panel's remit and responsibilities, the NYCC Independent Remuneration Panel ("the IRP") undertook to review the allowances scheme for the Panel towards the end of 2018 at the request of the Panel members. This included seeking written representations from those currently receiving an allowance and also hearing evidence from officers and Members of the Panel in November 2018.
- 5.2 Following this review, the IRP has published a number of recommendations linked to its findings and these were agreed by a full meeting of the County Council on 20th February 2019 (see <http://democracy.northyorks.gov.uk/committees.aspx?commid=17&meetid=3772> for full report). These are outlined below. In making these recommendations, the IRP has acknowledged that "at this stage it is hard to envisage exactly how much additional work is required of the new Panel and this will be kept under review." However, the IRP has made the recommendations for increases based on the existing demands of the roles undertaken.
- Chair's allowance to increase from 3 to 5 units (to £8,485)
 - Vice Chairs' allowance to increase from 1 to 2 units (to £3,394)
 - Community Co-opted members' allowance to increase from 0.5 to 1 unit (to £1,697)
 - **All other Panel members to receive an allowance of 1 unit - £1,697 payable to all Members.**
- 5.3 The overall annual cost increase of the IRP's recommendations for the Panel on NYCC Special Responsibility Allowances would be **£20,622 (£30,546 to be paid by the County Council for allowances overall)**. The IRP has therefore advised that "whilst not directly within our remit, we acknowledge the potential concerns for North Yorkshire County Council taxpayers if the costs fall on the County Council's budget as lead authority to subsidise the work of the Panel beyond the level of this grant. It may be felt that seeking a contribution from other constituent authorities would be an appropriate way forward."

Items for consideration

6.0 Provision of a Member Allowance

- 6.1 The constituent authorities to the Panel are asked to consider provision of an allowance to their Member on the Panel, in line with the recommendations of the NYCC IRP. It is not considered equitable for the County Council to pay allowances for all of the constituent authorities and therefore it is proposed that if an allowance is to be paid for the constituent authority member, that funding should be sought by the relevant Authority.
- 6.2 While Home Office guidance outlines that Member allowances can be payable from the grant, guidance on this point is also clear that such payments must be kept within the amount of grant provided. Home Office guidance also indicates that Panels must ensure that payment of allowances does not financially restrict their ability to deploy the grant for its main purpose; namely effective local scrutiny of Commissioners. If the current £66k grant were to be deployed for payment of all allowances, the Panel would be left with only £35k to discharge its role effectively which, with the current requirements, would be inadequate.
- 6.2 Following the IRP recommendations a single unit of allowance would be payable to all Members, equating to **£1,697** to each Member for 2019/20. For City of York Council, which has two seats, this would therefore constitute **£3,394** in total per annum, plus an additional allowance for the vice-chair. These allowances could either be paid directly from the local authority to its Member (subject to their own rules and consideration by their IRP), or this could be paid to NYCC and then re-directed through NYCC's payroll, as the authority determines. It is noted that there are special responsibility allowances to be paid for the Chair and Vice-chair, and again it is proposed that contributions for these payments should be made by the relevant constituent authority on the basis that the County Council should not have to find funding for these roles out of its own budget.
- 6.3 Without the above provision for an allowance by the constituent authorities, NYCC will be unable to pay an allowance in line with the IRP recommendations. The total cost of paying for allowances is £30,622. It is envisaged with the current Chairs and Vice-Chairs that the contributions should be as follows (with the same principles being applied if the Chair and Vice-Chairs are appointed from different authorities):

Local authority	Requested Contribution for Members Allowance from constituent Authority
North Yorkshire County Council	£8,485 (Chair) £3,394 (for the combined two Community Panel Members)
City of York Council	£3,394 (Vice Chair) + £1,697 (Panel Member)
Craven District Council	£1,697 (Panel Member)
Hambleton District Council	£3,394 (Vice Chair)
Harrogate Borough Council	£1,697 (Panel Member)
Richmondshire District Council	£1,697 (Panel Member)
Ryedale District Council	£1,697 (Panel Member)
Scarborough Borough Council	£1,697 (Panel Member)
Selby District Council	£1,697 (Panel Member)

7.0 Option for a contribution to support the staff resourcing of the Panel

- 7.1 In addition to consideration around the provision of a Member allowance and in view of the increased responsibilities for the Panel and its supporting officers, the Panel would like to ask the Leaders of the constituent authorities to consider contributing towards supporting the resourcing of the Panel.
- 7.2 The potential contributions from the constituent authorities below have been calculated using the funding formula agreed by the constituent authorities in 2012. The Panel Arrangements envisage that such costs are divided between York and North Yorkshire on the basis of population (roughly 25% and 75%) and further that the County Council would pay 50% of the North Yorkshire share and the other 50% is divided amongst the district councils on the basis of their population.

Contribution towards additional officer support and training/development for Panel - £20,000

- 7.3 Based on the current requirements, the Panel requires an additional £20,000 per annum to ensure sustainable and effective support. This would provide for:

- (a) 0.5 FTE additional Panel support with on-costs – c£18,000 (pro rata)
(c) a discrete training and development budget for the Panel - £2000

TOTAL = £20,000

- 7.4 If a contribution at this level were to be agreed then, applying the funding formula as outlined at 7.2, the individual contributions would be as follows:

Local authority	Recommended contribution (£)
North Yorkshire County Council	7,500
City of York Council	5,000
Craven District Council	693
Hambleton District Council	1115
Harrogate Borough Council	1966
Richmondshire District Council	663
Ryedale District Council	663
Scarborough Borough Council	1330
Selby District Council	1070
TOTAL	20,000

8.0 Recommendation

- 8.1 That Leaders consider:

- (a) the provision of an allowance to their constituent Panel Member;
(b) an annual contribution to the resourcing (staffing and development) of the Panel as outlined in section 7.

Councillor Carl Les

Chair

North Yorkshire Police, Fire and Crime Panel

19th June 2019

Local Government North Yorkshire and York

28 June 2019

**General Updates -
Report of the Honorary Secretary**

1.0 Purpose of the Report

1.1 To provide a brief update on issues which do not require a full paper.
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2.0 Sub-Regional Housing Board – Report of Mary Weastell, Chief Executive, City of York Council

Enhanced two tier project title: Affordable Housing

Project Description: Working Together to Increase the Number of Affordable Housing Units

Project Lead: Colin Dales, Corporate Director (Operations), Richmondshire District Council, Tel: 01748 901002 email: colin.dales@richmondshire.gov.uk

2.1 Progress to date/update:-

(a) Work around the Community Housing Fund is currently at a cross roads. The Community Led Housing Hub was formally launched on the 5 March 2018 with a new “REACH” website. The key aim of the Hub is to assist communities in developing their own housing schemes via access to advice and assistance from key professionals such as architects, project managers, funders and legal professionals. The Housing Board has previously approved the direction of travel for the Hub which, in essence, revolves around moving towards an independent Hub with its own community led management body – keeping the Hub sustainable in the medium to long term. A report will be submitted to the next meeting of the Housing Board (24 June), putting in place a route map to an independent governing body or ceasing any further work on the Hub concept. Further updates will be given. Many local authorities have found it difficult to bring forward community led housing schemes, hence a feeling in certain quarters that no further Hub development work should be undertaken.

(b) The Housing Board has received reports previously on Syrian Refugee Resettlement and the Asylum Seeker Dispersal Scheme. In terms of the asylum seeker dispersal, further negotiations were put on hold due to a change of contractor (G4S to Mears) and staffing changes at the Home Office. Home Office officials have recently been in contact wishing to re-open discussions on asylum dispersal. A Home Office representative has been invited to the next meeting of the Chief Housing Officers’ Group with a view to submitting an update report to the Housing Board later in 2019.

(c) The Housing Board and Directors of Development have been working on a Joint Housing Investment Plan for York, North Yorkshire and East Riding following previous advice from the Homes England Chief Executive that we need to clearly articulate our “asks” ,“gives” and aspirations as a Housing Partnership. The plan has been developed in close liaison with Homes England colleagues but the Deputy Chief Executive of Homes England has confirmed that Homes England could not support the document in full. This was met with

disappointment by the Housing Partnership and the Chair of the Housing Board has written to the Homes England Chief Executive expressing this disappointment. The Housing Board have resolved to keep the Investment Plan in place to steer housing investment priorities in the medium term with Homes England funding assisting where appropriate.

- (d) Work between North Yorkshire County Council and the lower tier Local Authorities to look at transforming County Council funded homeless prevention services in order to secure further efficiencies/savings has concluded. The outcome will be the transfer of staffing/services to individual districts/boroughs which will facilitate a financial saving for the County Council. The transfer process is currently underway and will be completed by September 2019.
- (e) The Rural Housing Enabler programme continues to succeed in delivering affordable rural homes with 405 new homes delivered during 2018/19 – a record number of completions for the programme. A further 396 new homes are forecast for 2019/20.
- (f) The final outturn figure for overall new housing completions is awaited but it is anticipated that the 5000 target will be met for 2018/19. Further updates will be given in this respect.
- (g) A collaboration agreement with Housing Associations working in the Housing Partnership area is at an advanced stage in order to remove development barriers in order to boost the supply of affordable housing – the affordable housing element of the overall supply target has not been met in recent years (for a variety of reasons) and there is a clear acknowledgement that further focus is needed in this area of activity. The collaboration approach is therefore a much welcomed development.

2.2 Barriers to progressing the project over the next period:-

- (a) Lack of suitable land continues to be a barrier to the delivery of affordable housing although Local Authority planning frameworks are continuing to develop with a growing number receiving or anticipating Planning Inspectorate approval. This progress should ease housing land supply in the medium term. The Growth Deal makes specific reference to the need to have up to date local plans and associated land supply.
- (b) Local opposition to housing (including affordable housing) is also hindering progress in boosting housing supply. The Housing Board has written to the Housing Minister to request that more supportive key messages come out of Government, supporting new housing and the key role it plays in boosting local economies and sustaining communities. The Chair of the Board has also met with the Housing Minister when he visited the region in July in order to reinforce this message.
- (c) Funding the infrastructure needed to bring housing sites forward is also a barrier, which has, at least in part, been resolved via the allocation of Local Growth Funding. However, this is likely to be an on-going pressure as further key sites come forward.

3.0 Sub-Regional Spatial Planning and Transport Board – Report of Ian Stokes (Principal Development Control Engineer (Planning))

3.1 There is nothing to report, except that the Board Secretariat is intending to convene a meeting of the Board in July 2019.

4.0 Yorkshire and Humber Strategic Migration Group – Report of Ann-Marie Douglas (City of York Council’s Temporary Accommodation Manager) on behalf of herself, Councillor Derek Bastiman (Scarborough Borough Council) and Neil Irving (NYCC)

4.1 The main points which arose at the meeting of the Strategic Migration Group on 28 February 2019 were as follows:-

- (a) Indications from the Government suggest that they will drop their net migration target.
- (b) Secondary school pupils will be taught about the dangers of female genital mutilation (FGM) by 2020 as part of the compulsory relationships and sex education classes.
- (c) Libraries are being asked to prepare to support people applying for the EU Settlement Scheme but local authorities were not consulted and are not being provided with any additional support.
- (d) Home Office update - The Home Office and the LGA are working to develop a new methodology for asylum dispersal across the regions. This includes reviewing the costs, how contracts can be influenced and how the dispersal can be more equitable.
- (e) New Asylum contracts:-
 - Asylum accommodation support transformation has been awarded to Mears Group while the Advice, Issue, Reporting and Eligibility (Aire) has been awarded to Migrant Help. The Government are confident that the new contracts will be of better quality, keeping the best bits of Compass and improving the standards of support and accommodation.
 - Discussions included how to clarify vulnerability as this means different things to different people and can change in the course of the asylum process.
 - Due to the unprecedented increase in service users in December/January, some people have been placed very short term (under 12 hours) in hotels.
- (f) Migrant Help:-
 - Some recent issues with Aspen cards and arrangements have been made for Migrant Help to meet with the Home Office to discuss.
 - The new AIRE contract includes proposals to increase outreach provision across the Yorkshire and Humber region. Outreach provision is limited to ‘vulnerable clients’ and would be capped at 10%. This

caused concern but would be checked and reported back. Members would like more detail on plans for delivery of the service.

- Individuals having no recourse to public funds to be discussed in more detail at future meetings.
- Concerns that individuals do not feel confident to report hate incidents/crimes due to their migration status.

(g) VPRS Update:-

- Online application form launched in December 2017 - By the end of 2018, 25% of applications came via this route. Process is quicker and information linked automatically to that which is already on the system.
- Ethiopia recently joined the reintegration support while Egypt has dropped out.

(h) Marketing - In the process of setting up a stand-alone website, with English web chat facility and the ability for the web site to be translated into 10 languages.

5.0 York, North Yorkshire and East Riding ESI Funds Sub-Committee – Report on behalf of County Councillor Andrew Lee (NYCC), Councillor Steve Arnold (Ryedale District Council) and former Councillor Peter Dew (CYC).

5.1 *Report not available as at 19 June 2019.*

6.0 Recommendation

6.1 That the report be noted.

Richard Flinton
Honorary Secretary to Local Government North Yorkshire and York

Local Government North Yorkshire and York

28 June 2019

Appointments to Outside Bodies

Report of the Honorary Secretary

1.0 Purpose of the Report

- 1.1 To invite LGNYY to appoint elected Members to five outside bodies, to serve until LGNYY's annual meeting on 3 July 2020.

2.0 Appointments Sought

- 2.1 LGNYY is invited to appoint elected Members to the five outside bodies listed at paragraph 2.4 below. The term of the new appointments is from 28 June 2019 until the date of LGNYY's annual meeting in 2020.
- 2.2 The names of last year's appointees are included in the list at paragraph 2.4.
- 2.3 Information relating to the purpose and meeting arrangements of each outside body is at Appendix A to this report.
- 2.4 Outside bodies to which appointments by LGNYY are requested are listed below.

(a) York, North Yorkshire and East Riding European Structural and Investment Funds Sub-Committee:-

2018/19 Representatives:-

1. From the City of York Council – Former Councillor Peter Dew
2. From North Yorkshire County Council - Councillor Andrew Lee
3. From the 7 District Councils – Councillor Stephen Arnold (Ryedale District Council)

2018/19 Substitutes:-

1. From the City of York Council – A substitute selected by the Councillor from the City of York Council on this sub-committee
2. From North Yorkshire County Council - Councillor Carl Les
3. From the 7 District Councils - None

(b) North Yorkshire Pension Fund Committee – District Councils' representation:- *(Please see further information at paragraph 4.2 below.)*

2018/19 Representative:- Councillor Jim Clark (Harrogate Borough Council)

2018/19 Substitute:- Councillor Yvonne Peacock (Richmondshire District Council)

(c) North Yorkshire Health and Wellbeing Board – A District Council Leader:-

2018/19 Representative:- Councillor Richard Foster (Craven District Council)

(d) York, North Yorkshire and East Riding LEP Board – District Councils' representation:-

2018/19 Representatives:

- A District Council Leader from the Ryedale, Hambleton and Richmondshire areas – Cllr Mark Robson (Hambleton)
- A District Council Leader from the Craven, Harrogate and Selby areas – Cllr Richard Cooper (Harrogate)

Substitutes: Not permitted, although observers may attend with the Chair's prior permission.

Note: The Leaders of the following Councils are also Members of the LEP Board:- North Yorkshire, York, East Riding, and Scarborough. This is specified in the LEP's Constitution. There is no requirement for LGNYY to confirm the appointments made by these Councils.

(e) Yorkshire and Humber Strategic Migration Group:- *(Please see further information at paragraph 4.3 below.)*

2018/19 Representatives:-

1. Councillor Derek Bastiman (Scarborough Borough Council)
2. Neil Irving (NYCC's Assistant Director (Policy, Partnerships and Communities))

2018/19 Substitutes (either Substitute to attend in the absence of either Councillor Derek Bastiman or Neil Irving):-

1. Ann-Marie Douglas (City of York Council's Temporary Accommodation Manager)
2. Jonathan Spencer (NYCC's Corporate Development Officer who is project managing the refugee resettlement)

4.0 Nominations

4.1 Nominations should be submitted orally during LGNYY's discussion of this report on 28 June 2019.

4.2 With regard to the District Councils' representation on North Yorkshire Pension Fund Committee, the previous representative, Councillor Jim Clark (Harrogate Borough Council) has advised that he would be happy to continue to serve on the Pension Fund Committee for a further term, should LGNYY wish to re-appoint him. LGNYY may also appoint a Substitute to attend any meetings of the Pension Fund Committee which the representative is unable to attend. However, in recent years, the Substitute has been required only very occasionally.

- 4.3 With regard to the Yorkshire and Humber Strategic Migration Group (SMG):-
- (a) Councillor Derek Bastiman of Scarborough Borough Council does not wish to be nominated for re-appointed.
 - (b) In the event that the four positions (ie, for two SMG Representatives and two Substitutes) are not filled by elected Members, the under-mentioned officers would be happy to continue on the SMG. These officers have an email list which they use to pass relevant items to colleagues in the County Council, the City of York Council, and District Councils.
 - 1. Neil Irving (NYCC's Assistant Director (Policy, Partnerships and Communities))
 - 2. Ann-Marie Douglas (City of York Council's Temporary Accommodation Manager)
 - 3. Jonathan Spencer (NYCC's Corporate Development Officer who is project managing the refugee resettlement)

5.0 Recommendations

- 5.1 That elected Members, to be nominated orally at today's meeting and selected by voting if necessary, be appointed to the outside bodies listed at paragraph 2.4 of this report, to serve until LGNY's annual meeting to be held in July 2020.

Richard Flinton
Honorary Secretary to Local Government North Yorkshire and York

Author of report: Ruth Gladstone (Principal Democratic Services Officer, North Yorkshire County Council). Email: Ruth.Gladstone@northyorks.gov.uk

APPENDIX A

Information about Outside Bodies

(a) **York, North Yorkshire and East Riding European Structural and Investment Funds Sub-Committee**

Purpose (as summarised):- There is a European Structural and Investment (ESI) Funds sub-committee for each LEP area in England. Each ESI Funds sub-committee considers and provides advice on the local, on-the-ground, implementation of the ESI Funds Growth Programme which, in England, has aligned:- the 2014-2020 European Regional Development Fund; the European Social Fund; and part of the European Agricultural Fund for Rural Development Operational Programmes. ESI Funds sub-committees undertake their role via project calls, applications and ongoing implementation. Each sub-committee comprises representatives of the Ministry for Housing, Communities and Local Government and the business, public, environmental, voluntary and civil society sectors.

Dates of meetings to be held in the remainder of 2019 are Friday 12 July and Friday 18 October. Each meeting starts at 2pm and finishes at 4pm and will be held at City of York Council offices.

(b) **North Yorkshire Pension Fund Committee**

Purpose (as summarised):- North Yorkshire Pension Fund Committee oversees all aspects of the management and administration of North Yorkshire Pension Fund, which provides retirement benefits for staff working for local authorities, and other employers admitted by agreement, in the North Yorkshire area. All aspects of the day to day management of investment funds are undertaken by external fund managers. The Pension Fund Committee discusses economic and market trends, monitors the performance of the investment managers, and considers their individual investment strategies.

North Yorkshire County Council is the statutory administering authority for the North Yorkshire Pension Fund, and the Pension Fund Committee is a committee of North Yorkshire County Council.

North Yorkshire Pension Fund Committee comprises:- 8 Members of North Yorkshire County Council; 1 Member of the City of York Council; 1 District Councillor representing the seven District Councils; and the Chairman of North Yorkshire Pension Board. The Members from the County Council, the City of York Council and the District Councillor each have voting rights on the Pension Fund Committee.

The Committee usually has a minimum of five formal meetings a year.

(c) **North Yorkshire Health and Wellbeing Board**

Purpose:- This Board brings together leaders across the NHS, local government and wider partners to focus on key health and wellbeing issues. Health and Wellbeing Boards are established by statute.

The core functions of the North Yorkshire Health and Wellbeing Board are to:- encourage the improvement and integration of working of health and social care for North Yorkshire; promote integration and partnership across the Council's area

including promoting joined up commissioning plans across the NHS Social Care and Public Health; support joint; and commissioning and pooled budgets; and assess the needs of the population in the Council's area.

Dates of future meetings:- The North Yorkshire Board meets six times a year. Arrangements for meetings to be held during the remainder of 2019 are listed below:-

- Friday 19 July 2019 at 9.30 am at Craven District Council Offices
- Friday 20 September 2019 at 1.00 pm at "The Street", Scarborough
- Friday 29 November 2019 at 9.30 am at Selby District Council Offices
- Wednesday 22 January 2020 at 1.00 pm at County Hall, Northallerton
- Friday 20 March 2020 at 9.30 am at Cedar Court Hotel, Harrogate

Given the size of the County, and the number of potential participants, the Board comprises representative categories of membership, in addition to the prescribed statutory membership. For example, there is one Chief Executive representing the four main Acute and Community Hospital Trusts; another Chief Executive representing the two Mental Health Trusts; a representative elected by the Voluntary and Community Sector; and two representatives from across the seven Borough and District Councils – one representing elected Members and one representing Chief Executives.

The Board has markedly shifted its approach to how it conducts its business in the last twelve months. Less time is now spent on transacting formal business (although, naturally, some formal matters still require consideration). The majority of time is now devoted to Workshop Sessions, to encourage debate between Board Members and invited participants with a knowledge in the area concerned and to produce solutions on issues that affect all of us in the health economy.

Time commitment required:- Meetings generally last between two and three hours at various venues across North Yorkshire. There is usually no time commitment between meetings unless, say, due to the subject matter, the elected Member Representative chooses to become more involved.

(d) York, North Yorkshire and East Riding LEP Board – District Councils' representation

Purpose (as summarised):- The Board has responsibility for ensuring that the YNYERLEP complies with any statutory or administrative requirements for the use of public funds. Other responsibilities of the Board include:- establishing the overall strategic direction of the YNYERLEP within the policy and resources agreed with Government; overseeing the delivery of planned results by monitoring performance against agreed strategic objectives and targets; ensuring the Board operates sound environmental policies and practices; ensuring that high standards of corporate governance are observed at all times; ensuring that, in reaching decisions, the Board has taken into account any guidance issued by Government; and ensuring that the Board operates within the limits of its authority and in accordance with any conditions relating to the use of public funds.

The Board meets six times per year at 10am at various venues across York, North Yorkshire and the East Riding.

(e) Yorkshire and Humber Strategic Migration Group

Purpose:- To provide a strategic leadership, advisory, decision-making and coordination function for migration in the Yorkshire and Humber region. This includes facilitating collaboration among the Home Office, national, regional and local government, private providers, non-governmental organisations, and regional and local stakeholders to develop a strategic approach to promoting the benefits of migration and minimising any adverse impacts.

The core membership of the Strategic Migration Group is:- 8 local authority Members or officers (2 of which are from the North Yorkshire and York area); a Home Office representative; an asylum accommodation provider; an asylum advice provider; a Police representative; a Health sector representative; 2 migrant workers' representatives; a overseas student/higher education representative; and 4 voluntary/community sector representatives.

Dates of future meetings will be decided once a new Chair of the Strategic Migration Group has been appointed. The Strategic Migration Group meets up to four times per year, usually in Leeds and lasting around 2.5 hours.